

CANTERBURY HILLS HOA

E-Mail Registration Policy

WHEREAS, the Board of Directors (the “Board”) of Canterbury Hills HOA (the “Association”) wishes to amend the reasonable guidelines of the established E-mail Registration Policy for the Association; and

WHEREAS, the Board held an open board meeting on the 16th day of October 2023, wherein at least a majority of the Board voted in the affirmative to amend these reasonable guidelines or amend existing guidelines regarding the Association’s rights and intent to use e-mail and other electronic forms of communication for the purpose of noticing Members of the Association. The Board wishes to amend these guidelines in compliance with Section 209.0062 of the Texas Property Code; and

WHEREAS, the Board intends to file these guidelines as a stand-alone Dedicatory Instrument in the real property records of each county in which the subdivision is located, in compliance with Section 209.005 of the Texas Property Code; and

WHEREAS, this policy may be amended at any time and from time to time by the Board of Directors to comport with industry standards, to amend or revise provisions of the policy as may be deemed necessary and in the best interest of the Association, in the event of any conflict or ambiguity which may occur. Notwithstanding, should any ambiguity or conflict occur regarding the intent of this Policy at any time, all Members are herein advised the interpretation shall always be in **FAVOR OF THE ASSOCIATION AND THE BOARD**; and

NOW, THEREFORE, IT IS RESOLVED that as of the 16th day of October 2023, the following guidelines are established by the Board:

Terms used but not defined in this policy will have the meaning subscribed to such terms in that certain Declaration of Covenants, Conditions and Restrictions for Travis Ranch, if applicable and shall be recorded in each county in which the Subdivision is located and in compliance with Section 209.005 of the Texas State Property Code and as may be supplemented and/or amended from time to time:

1. **Purpose.** The purpose of this Email Registration. Policy is to facilitate proper notice of Board, Annual, Special, and other meetings of the Board and/or Members pursuant to Section 209.0051(e) of the Texas Property Code and additionally, to facilitate the announcement of other Association business or community events as they may occur.
2. **Email Registration.** Should the owner wish to receive any and all email notifications, it is the owner's sole responsibility to register his/her email address with the Association and to continue to keep the registered email address updated and current with the Association. In order to register an email address, the owner must provide their name, address, phone number and email address through the method provided on the Association's website, if any, and/or to the official contact information provided by the Association for the community manager.
3. **Failure to Register.** An owner may not receive email notification or communication of annual or special meetings of members of the Association should the owner fail to register his/her email address with the Association and/or properly and timely maintain an accurate email address with the Association. Correspondence to the Association and/or Association manager from an email

address or by any method other than the method described in Paragraph No. 2 above will not be considered sufficient to register such email address with the Association.

- 4. **Amendment.** The Association may, from time to time, by Resolution of the Board, and as a stand-alone policy modify, amend, or supplement this Policy or any other rules regarding email registration.

IT IS FURTHER RESOLVED, this amended policy is executed to be effective as of the date herein noted above and that this Policy supersedes in all respects any prior policy and resolution with respect to the E-mail Registration Policy, filed by the Association or its predecessor-in-interest and shall remain in full force and effect until revoked, modified or amended.

IN WITNESS WHEREOF, the undersigned, being the Board President of the Association has executed this Notice as of the 16th day of October 2023.

CANTERBURY HILLS HOA.,
a Texas non-profit corporation

DocuSigned by:
Name: Alison Grimes
Title: Alison Grimes, Board President

The undersigned, being the duly appointed and authorized Secretary of Canterbury Hills HOA (the "Association"), a Texas nonprofit corporation, do hereby certify that this E-Mail Registration Policy was amended by the Board of Directors by unanimous consent on the 16th day of October 2023, and are in full force and effect.

DocuSigned by:
Name: Seema Sharma
Title: Seema Sharma, Board Secretary